

The Schedule A (production report) is to be submitted within 48 hours of wrap to music@sagaftra.org . Note the following instructions regarding the Schedule A:

- This is a fillable form and we ask that it be filled out as such so that we can fully identify all performers
- The Schedule A must be filled out per production day (rehearsals are production days and are to be listed under the rehearsal column). The report cannot be compounded
- If the budget is under \$50K, only the top portion needs to be filled out, unless paying H&R contribution
- All principal performers are to be listed on the Schedule A and first ten (10) background actors for budgets over \$50K
- All columns past hours worked are dollar amounts (ie. meal break is the penalty amount and not length of break)
- If column is not applicable, please leave blank
- H&R is 13% of total gross compensation. Make payment payable to SAG-AFTRA Health Plan and include a copy of the Schedule A and send to:
 - SAG-AFTRA
 - Attn: Janée Lynch, Music
 - 5757 Wilshire Blvd., 7th Fl.
 - Los Angeles, CA 90036
- If payroll is handling the H&R payment, please forward a copy of the payroll edit and payment.

SAG-AFTRA

Music Video Production Report/Schedule A

Signatory Company (Record Label): _____

Featured Artist: _____

Production Date(s): _____

Song Title: _____

Location: _____

\$
Total Music Video Budget

Production Company: _____

Contact Name: _____

Phone/Email: _____

Please email completed report to **music@sagaftra.org** within 48 hours.

For video budgets OVER \$50,000 ONLY, also complete information below.

List All Covered Performers Name (Last, First, MI)	Social Security #	*Category	# Hours Worked	Rehearsal Rate	Day Rate	Wardrobe Fee	Meal Break Penalty	Extraordinary Risk	Use Fee	Total Gross Compensation
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*Key to Category	Background Actor = BA	Choreographer = C
Actor = A	Other = O	Stunt = S
Dancer = D	Assistant Choreographer = AC	Stunt Coordinator = SC

Total: \$ _____
Health & Retirement (_____ %): \$ _____

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Total: \$ _____
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