



Going-to-Set-Checklist



Before You Leave Home:

- Work Permit: _____
- Legal Identification / Passport OR two forms of I.D:
(SSN, birth certificate, etc.)

- SAG-AFTRA ID: _____
- Agent Info: _____
- Manager Info: _____
- Set Teacher Info: _____
- Coogan Acct. Info: _____
- School information: (i.e., calendar, assignment list)

- School work: _____
- Makeup products: (if you have preferred products)

- Hair products: (if you have preferred products)

- Jacket or Blanket: _____
- Activities for downtime on set:
(drawing, coloring, sketching, cards, games)

- Proof of legal 18 for work:
copy of high school diploma, CHSPE, GED, or equivalent

PRODUCTION TITLE:

DATE: _____

CALL TIME: _____

WRAP TIME: _____

MEAL PERIOD Start: _____ End: _____

MEAL PERIOD Start: _____ End: _____

REST PERIOD Start: _____ End: _____

REST PERIOD Start: _____ End: _____

REST PERIOD Start: _____ End: _____



On Set Information:

PAYROLL: _____

SAG-AFTRA number to call for harassment or concerns
(855) 724-2387.

Download SAG-AFTRA App to report any issues.